

# Antioch School District 34- SMART Goal and Action Plan

Goal Area: Student Lunch Money Debt Decreases	Goal Champion: FLT
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1.) State the SMART goal (Specific, Measurable, Achievable, Results-oriented, Target date).

Student lunch money will be collected by the end of the year in which the debt was incurred.

2.) Describe data sources consulted and a summary analysis of the data that indicate the need for the goal.

Nutrikids POS keeps a report on negative balances.

3.) Identify the correlation of the stated school improvement goal to the District strategic plan.

*Check all that apply:*

GOAL 1: Continuous Student Growth & Achievement

GOAL 2: Supportive Learning Environment

GOAL 3: High Quality Workforce

GOAL 4: Family and Community Partnerships

GOAL 5: Efficient and Effective Use of Resources

4.) Summarize how this goal will be measured and what data will be monitored. What will be the evidence of goal attainment?

The goal will be monitored by Nutrikids Managers and the Food Services Manager. Weekly email notifications and phone calls for student negative balances will be communicated to parents. More money collected and less debt owed.

5.) Describe how continuous improvement through teamwork, collaboration and shared leadership will be evident in goal attainment?

A school lunch account procedure will be updated and placed on the D34 website. It will also be updated in the Parent-Student Handbook.

## Action Plan: Key Steps and Timelines

<b>Description of Proposed Action/Activity</b> (What is going to be done to address this goal?)	<b>Results</b> (What will be the evidence of completion of the activity?)	<b>Timeline</b> (When will the activity occur?)
<b>Student Lunch Account Procedure 2018-19</b>	Procedure updated	OCT. 2018
<b>D34 website</b>	D34 website and all schools websites updated	OCT. 2018
<b>Parent-Student Handbook</b>	Updated	Spring 2019