

DISTRICT 34 MONTHLY BOARD CALENDAR

JULY	<ul style="list-style-type: none"> • Superintendent begins to implement district goals developed and reports to board. (Policies 1:30, 3:10, 6:10) • Board conducts annual planning meeting to set yearly agenda, identify major study/dialogue topics (Policy 2:240) • Board reviews minutes of closed sessions and audio recordings and reports its determinations in open session. (Policy 2:220)
AUGUST	<ul style="list-style-type: none"> • Board receives and begins review of tentative budget for current fiscal year. (Policies 4:10, 4:30) • Notice is published of availability of tentative budget for public inspection and hearing. (Policy 4:10)
SEPTEMBER	<ul style="list-style-type: none"> • Board holds public hearing on budget for current fiscal year, and adopts budget. (Policy 4:10)
OCTOBER	<ul style="list-style-type: none"> • Board receives audit report and reports to public on district's financial health. (Policy 4:80) • Board conducts self evaluation (Policy 2:120)
NOVEMBER	<ul style="list-style-type: none"> • Board reviews tentative tax levy and authorizes publication of levy hearing (Policy 4:10) • Board reviews state report cards and ISAT scores, (policy 6:15) combining this data with internal assessments to measure student academic achievement. • Board receives 5 year financial projections. • Board prepares for and holds a summary meeting to review its superintendent's progress toward goals. (Policies 1:30, 2:130, 3:10, 3:40, 6:10) • Mid-year check on progress toward district goals. (Policies 1:30, 3:10, 6:10) • Board approves transfer from O & M Fund to Debt Service Fund. (Policy 4:10)
DECEMBER	<ul style="list-style-type: none"> • Board holds public hearing, if necessary and approves tax levy. (Policy 4:10) • Board reviews minutes of closed sessions and reports its determinations in open session. (Policy 2:220) • Board reviews District and School Improvement Plans, if required. (Policy 6:15) • Board receives Annual Statement of Affairs from Superintendent. (Policy 4:10)
JANUARY	
FEBRUARY	<ul style="list-style-type: none"> • Board reemploys administrators per superintendent recommendation. (Policy 3:50) • Board approves school calendar for following year. (Policy 6:20) • Board and Superintendent agree on compensation and contract issues, if applicable. (Policy 3:40) • Board decides which of the goals, indicators and measures will be written into the superintendent's performance contract. (Policy 3:40) • Board and superintendent clarify evaluation criteria and process for upcoming school year. (Policy 3:40) • Board approves Student Fees

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MARCH	<ul style="list-style-type: none"> • Board reviews superintendent’s job description, and employment contract to determine whether they are current and relevant. (Policies 3:10, 3:40) • Board receives employment recommendations for certified and non-certified staff. (Policies 5:30, 5:200, 5:270) Release of Teachers (non-tenured 45 days before end of year, tenured 60 days) • Superintendent develops plans to pursue district goals and shares them with the board for feedback. (Policy 3:10) • Board approves Student Insurance • Board approves Bus Hazards
APRIL	<ul style="list-style-type: none"> • Board holds organizational meeting: elects officers, administers the Oath of Office, seats new members, and sets regular meeting dates for coming year as policy dictates. (Policies 2:110, 2:210) • Board approves Summer Help • Board approves Bus Purchases
MAY	<ul style="list-style-type: none"> • Board receives, reviews and discusses next fiscal year’s GAP budget. (Policy 4:10) • Board approved textbooks per staff recommendations. (Policies 6:40, 6:210) • Board sets time and place for its regular meetings for the coming year. (Policy 2:200) • Board receives 5 year financial projections. • Board approves Health Insurance Premiums
JUNE	<ul style="list-style-type: none"> • Board adopts Prevailing Wage • Board appoints Treasurer • Board approves Gap Budget • Board reviews parent, staff and student survey results